

SEPTEMBER 20, 2021

Regular Meeting of Mayor and Council was convened at 7:02 p.m. on September 20, 2021 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jay Bryant, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and James Walsh

Council Member Bryant arrived at 7:09 pm.

Absent: None

Also present was Borough Attorney William Wells and Administrator Thomas Flarity.

Audience Participation

Council Member Read made a motion to open the meeting to the public on agenda items, seconded by Council Member Walsh. Motion carried unanimously.

There being no comment, Council Member Read made a motion to close the public portion, seconded by Council Member Bryant. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – September 7, 2021

Council Member Read made a motion to approve the minutes, seconded by Council Member Walsh. Motion carried unanimously with Council Member Olivera abstaining.

CONSENT AGENDA

**RESOLUTION
235-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: 561 EAST MAIN LLC
C/O RAJESH S. KOTHARI
265 CHAUCER DRIVE
BERKELEY HEIGHTS, NJ 07922

AMOUNT OF REFUND DUE: \$1,899.21

REASON FOR REFUND: DUPLICATE TAX PAYMENT
BLOCK 177 LOT 37.01
561 MAIN ST. E

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
236-2021**

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**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING JAMESON GIARDINO AS PART TIME DISPATCH
IN THE MANASQUAN POLICE DEPARTMENT**

WHEREAS, the Borough of Manasquan is desirous of appointing a part-time Dispatchers for the Manasquan Police Department; and

WHEREAS, the Police Captain has submitted the following individual for appointment as Dispatcher for the Manasquan Police Department at the current contractual rate of \$17.97 per hour.

James Giardino

**RESOLUTION
237-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, MONMOUTH COUNTY, RELEASING
MORTGAGE MODIFICATION**

WHEREAS, James & Susan Lavalla, 21 Pearce Avenue executed a mortgage to the Borough of Manasquan in the amount of \$19,265.00, dated August 24, 2007 and recorded in the Monmouth County Clerk's Office under the Housing Improvement Program July 3, 2007; and

WHEREAS, a Mortgage Modification Agreement was entered and dated October 15, 2007 to increase the amount of the mortgage from \$19,265.00 to \$24,565.00 and recorded in the Monmouth County Clerk's Office; and

WHEREAS, the Mortgage Modification was satisfied as of October 15, 2017 representing that all conditions have been satisfied; and

WHEREAS, the governing body of the Borough of Manasquan is desirous of releasing the Mortgage Modification Agreement; and

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2021, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Mortgage Modification Agreement for James & Susan Lavalla, 21 Pearce Avenue hereby paid in full.
2. A certified copy of this Resolution shall be sent to:

James & Susan Lavalla
21 Pearce Avenue
Manasquan, NJ 08736

Debbie Dovedytis, Program Analyst
Housing Improvement Program
County of Monmouth
One East Main Street
Freehold, NJ 07728

**RESOLUTION
238-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of James Camilleri from the position of Special Law Enforcement Officer II from the Manasquan Police Department effective as of September 14, 2021.

**RESOLUTION
239-2021**

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WHEREAS, the Borough of Manasquan is desirous of appointing Crossing Guards for the 2021/2022 school year; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 20th day of September, 2021 appoint the following for the 2021-2022 school year:

Full-Time Crossing Guard:

Darryl McDermott \$24.00 per our

Part-Time Crossing Guard:

Theresa Lauten \$20.00 per hour

**RESOLUTION
240-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: **DOVENMUEHLE MORTGAGE INC.**
1 CORPORATE DRIVE
SUITE 360
LAKE ZURICH, IL 60047

AMOUNT OF REFUND DUE: **\$4,381.37**

REASON FOR REFUND: **TAX OVERPAYMENT**
BLOCK 175 LOT 80
BLORE, MARSHALL & JANICE
521 LONG AVE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
241-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MAHON, KENNETH J. & HENRIETTA F.
135 ROTARY DRIVE
SUMMIT, NJ 07901

AMOUNT OF REFUND DUE: **\$8,943.68**

REASON FOR REFUND: **DUPLICATE TAX PAYMENT**
BLOCK 185 LOT 6.01
317 BEACHFRONT
MANASQUAN, NJ 08736

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WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
242-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MARY WARE
85 MCLEAN AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #10-2021
85 MCLEAN AVENUE
BLOCK: 110 LOT: 11 ZONE: R-1

AMOUNT OF REFUND DUE: \$900.25

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
243-2021**

**RESOLUTION OF THE BOROUGH OF MANASQUAN, COUNTY
OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING
FALLON BARCHESKI AS TAX COLLECTOR AND SUPERVISOR
OF THE FINANCE AND TAX OFFICE**

WHEREAS, N.J.S.A. 40A:9-141 requires that municipalities appoint a Tax Collector; and

WHEREAS, the Borough of Manasquan desires to fill the position of Tax Collector due to the resignation of former Tax Collector Courtney Hogan on May 18, 2021; and,

WHEREAS, The Borough Tax Collector's term of office is designated pursuant to NJSA 40A9-142, which states: Every Municipal tax collector shall hold his/her office for a term of 4 years from the first day of January next following their appointment. Vacancies other than expiration of term shall be filled by appointment for the unexpired term, and

WHEREAS, the Borough of Manasquan desires to appoint Fallon Barcheski as Certified Tax Collector, as evidenced by Certification No.T-8462, a copy of which is located in her personnel file; and therefore qualified to fill the position of Borough Tax Collector; and,

WHEREAS, the position and responsibilities of Tax Collector as defined by Civil Service as Unclassified and serves under the direction of the Chief Financial Officer, and

WHEREAS, Fallon Barcheski will also fulfill the role of Assistant to the Finance Officer, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey as follows:

1. That the Mayor and Borough Council do hereby appoint Fallon Barcheski as interim Tax Collector for the Borough of Manasquan effective September 21, 2021 at an hourly rate of \$40.00.

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2. That the Mayor and Borough Council do hereby appoint Fallon Barcheski as Full Time Tax Collector effective October 12, 2021 for the unexpired term ending December 31, 2023.
3. That the Mayor and Borough Council do hereby appoint Fallon Barcheski as Assistant Finance Officer effective October 12, 2021.
4. That the salary for the position of Full Time Tax Collector/Asst. Finance Officer shall be \$75,000.
5. A certified copy of the Resolution shall be sent to:

Fallon Barcheski, CTC
13 Liverpool Road
Brick, NJ 08723

**RESOLUTION
244-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Terris Garbarini from the position of Tax Collector from the Borough effective as of September 17, 2021.

**RESOLUTION
245-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$132,229.33
Capital Fund	\$15,157.90
Water/Sewer Fund	\$329,057.54
Water/Sewer Utility Fund	
Beach Utility Fund	\$12,098.21
Beach Capital Fund	\$2,365.00
Recreation Building Trust	\$13,927.43
Recreation Trust	\$11,021.15
Reserve for Animal Control	\$18.00
Developer's Trust	\$1,037.50

Council Member Lee made a motion to approve the consent agenda, seconded by Council Member Walsh. Motion carried by the following vote: "yes" Council Members Lee, Mangan, Olivera, Read and Walsh. "No" none.

Committee Reports

Public Safety Committee – Council Member Lee stated that on behalf of the Police Department they would like to announce the national program Operation Clear Track on Tuesday, September 21 which is a collaborative railroad safety effort designed to save lives by alerting the public to dangers of being inattentive at railroad crossings and is sponsored by Amtrak through Operation Life Saver and the general public will be educated on that day and in the weeks to come. He reported on recent car burglaries and advised that the police department is reviewing footage for leads to who is committing these crimes. He asked the general public to be safe, lock your cars and houses and also call 223-1000 with anyone information to help solve the crimes. He reported that the PBA had a very successful event on Saturday and the MBIA celebrated their 100th anniversary which also was well attended. He reported that the First Aid Squad will have their Open House on the 25th.

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Council President Mangan gave a shout out to the beach staff for a great season and the finance office.

Administration and Finance Committee – Council Member Olivera thanked the beach department, finance department and police department for a great job this summer. He reported on the boat slip renewals for the 2021-2022 season. He advised that there is a Chamber Car Show on Friday and a Craft Fair in the Plaza on Saturday.

Beach and Recreation Committee – Council Member Read advised that the Fall Recreation calendar is on the website and he thanked Amy, Tracy, Jay, Mike, Ethan, Brandon, police department and the entire team for a job well done.

Code and Land Use Committee – Council Member Walsh reported on the code/construction permits that have been issued. He thanked Frank, the inspectors and his staff as well as Nancy and Barbara for an incredible job.

Public Works and Construction Committee – Council Member Bryant stated that he has no report at this time but wanted to recognize the public works department for getting the town ready for the fall and he wanted to recognize the MBIA who celebrated their 100th Anniversary this past weekend. He advised that the PBA had a very successful fundraiser over the weekend to raise money for their monument in Squan Plaza. He thanked the police department for all that they do.

Audience Participation

Council Member Olivera made a motion to open the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Shaun Brown, 4 Ridge Avenue stated that there is graffiti in Mac's Pond and inquired if there is anything in the works regarding cameras in the parks.

Mayor Donovan stated that there is nothing being done regarding cameras at this time.

Mr. Brown voiced his concerns on parking again and asked if there is anything in the works in town for parking.

Council Member Mangan stated that the public safety committee has been looking into this and the Chief has been looking into other towns which have schools. He advised there has been some feedback and the committee is looking into the different options that are available. He stated that they are working on ways to help with the parking in Mr. Brown's area as well as other areas of town. He stated that they are trying to work on a solution that will work for everyone and the plan is when they settle on a recommendation on how to proceed there will be a community meeting for the residents in the affected areas to get feelings and thoughts on it.

Mr. Brown stated that there should be more events for the locals.

Council Member Bryant stated that the Chamber of Commerce is running one more event on September 24 on Main Street from 5 to 7 pm.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Read. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session minutes.

Council Member Mangan made a motion to close the regular meeting at 8:18 p.m., seconded by Council Member Bryant. Motion carried unanimously.

DATE APPROVED 10/4/2021